

**CALIFORNIA BOARD OF ACCOUNTANCY**

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REQUEST FOR LICENSING APPLICATION PACKET AS A CERTIFIED PUBLIC ACCOUNTANT (CPA) IN CALIFORNIA

You may obtain and print the application for CPA licensure and all required forms from the Board's Web site at www.dca.ca.gov/cba. From the Board's Home Page, click on *Forms and Publications*.

The licensing application and forms require Adobe Reader© software and are available in the following formats:

- ❖ **Printable Format** – All forms available on our Web site can be printed from your computer, completed and submitted to the Board.
- ❖ **Enhanced Format** – Enhanced forms can be completed online by moving between fields and pressing the "TAB" key. When finished, you can print the application by using the print menu on your computer. If you complete the form and wish to clear the information to start over or begin a new form, you may press the "RESET" button at the bottom of the screen. Please note the enhanced format allows you to print the completed form; however, you cannot save a copy to your computer.

To receive an application for licensure by mail, complete the request form on the next page. Submit this form to the California Board of Accountancy at the address or fax number above. Please allow one to two weeks for receipt of the application.

REQUEST FOR LICENSING APPLICATION PACKET

Select the type of licensing application packet you wish to receive.
Incomplete requests cannot be processed.

(Choose only one)

- _____ Type A - An applicant who **passed the Uniform CPA Exam in California** and is applying for licensure as a CPA in California for the first time.
- _____ An applicant who **passed the Uniform CPA Exam in a state other than California** and has not been issued a valid license to practice public accounting in any state and is applying for licensure as a CPA in California for the first time.
- _____ Type C - An applicant who **passed the Uniform CPA Exam in a state other than California** and was issued a valid license to practice public accounting in a state other than California.
- _____ Type D - An applicant who **previously was licensed as a CPA in California** and the certificate was cancelled for five years of nonpayment of license renewal fees.
- _____ Type E - An applicant who **passed the** Canadian Chartered Accountant Uniform Certified Public Accountant Qualification Examination (**CAQEX**) of the American Institute of Certified Public Accountants (AICPA) **or** the International Uniform Certified Public Accountant Qualification Examination (**IQEX**) of the AICPA and the National Association of State Boards of Accountancy (NASBA).
- _____ A California licensee originally issued a license to perform general accounting services who has now completed attest experience.

MAILING ADDRESS

Name	
Address	
City	
State and Zip Code	
Daytime Telephone	()
Fax Number	()
Email Address	

PERSONAL INFORMATION COLLECTION AND ACCESS

The information provided in this form will be used by the California Board of Accountancy, to determine qualifications for a Certified Public Accountant License. Sections 5080 through 5095 of the Business and Professions Code authorize the collection of this information. Failure to provide any of the required information is grounds for rejection of the application as being incomplete.

Information provided may be transferred to the Department of Justice, a District Attorney, a City Attorney, or to another government agency as may be necessary to permit the Board, or the transferee agency, to perform its statutory or constitutional duties, or otherwise transferred or disclosed as provided in Civil Code Section 1798.24.

Each individual has the right to review his or her file, except as otherwise provided by the Information Practices Act. Certain information provided may be disclosed to a member of the public, upon request, under the California Public Records Act.

The Executive Officer of the California Board of Accountancy is responsible for maintaining the information in this application, and may be contacted at 2000 Evergreen Street Suite 250, Sacramento, CA 95815, telephone number (916) 263-3680 regarding questions about this notice or access to records.